

13<sup>th</sup> November 2013

Our Ref: HMG/13/106

The Owner/Occupier

Dear Sir/Madam,

**BROAD STREET, TEDDINGTON – CARRIAGEWAY RESURFACING WORKS.**

As a part of our Borough wide programme to improve roads and pavements we will be carrying out carriageway resurfacing works in Broad Street, Teddington between Church Road and Stanley Road, including The Causeway. The works will generally consist of planing off the existing road surface and relaying it with a new SMA (Stone Mastic Asphalt) surface and will be carried out by our appointed contractor, FM Conway Ltd.

The works will be carried out at night from 1<sup>st</sup> to 11<sup>th</sup> December 2013, between 8pm and 5am. Please note no work will be carried out on Friday or Saturday nights. To carry out the works successfully it will be necessary to impose a road closure and diversion, which will be signed accordingly on site. Where possible, access to residents will be maintained however, delays maybe experienced depending on the work phase. Emergency vehicle and pedestrian access will be maintained at all times.

Please note that during initial operations, a high level of noise and dust are generated, to suppress the noise, we will ensure that the pneumatic drilling element of the works is kept to a minimum and try to complete it by 11pm, however, road planning and resurfacing works will continue until each nights work is complete. We realise this will cause a disturbance to residents and will endeavour to complete each nights work as quickly as possible, but would like to take this opportunity to apologise for any inconvenience these works may cause and to thank you for your co-operation.

In order to facilitate the above works it will be necessary to impose temporary parking restrictions in the road. The restricted length will be adequately marked with high visibility cones and temporary No Waiting signs. Please do not park in 'No Waiting' coned area as parked vehicles can delay the progress and incur additional costs to the Council.

In line with our standard practice, if a vehicle is found parked in the coned off area, the Council will have no choice but to tow away the vehicle and issue a 'Penalty Charge Notice' which can attract a fine up to £110 and a tow away fee of £130.

In an unfortunate event of vehicle removal, please ring on 0845 2068602 for the further details.

Please be assured that we will make every effort to complete the work as planned and keep inconvenience to residents/business to an absolute minimum. However, at times, it is possible that works can get delayed due to adverse weather conditions or other emergency road or traffic incidents. If that were to happen, I would ask for your added cooperation and forbearance in delivering the works on ground.

Finally, should you experience any particular difficulties with the construction works, please contact either Mr M Dunican or Mr S Spinks through our Customer Service Centre on the above number. For emergencies affecting public safety outside office hours or at weekends please contact the Careline office 020 8744 2442.

Yours faithfully,

Henry Cheung  
Group Manager (Construction)  
Highway Management Group.